

## Mid Devon District Council

### Scrutiny Committee

Monday, 14 August 2023 at 5.30 pm  
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting  
Monday, 11 September at 5.30 pm

An extraordinary meeting has been called for  
Thursday, 24 August 2023 at 5.30 pm

**Please Note:** This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

To join the meeting online [click here](#).

## Membership

Cllr R Gilmour  
Cllr G Westcott  
Cllr D Broom  
Cllr Mrs F J Colthorpe  
Cllr A Cuddy  
Cllr G Czapiewski  
Cllr M Farrell  
Cllr B Holdman  
Cllr L G J Kennedy  
Cllr R Roberts  
Cllr S Robinson  
Cllr N Woollatt

# **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1       **APOLOGIES AND SUBSTITUTE MEMBERS**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).

2       **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**  
To record any interests on agenda matters.

3       **PUBLIC QUESTION TIME**  
To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

4       **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 12*)  
To consider whether to approve the minutes as a correct record of the meeting held on Monday 17 July 2023

5       **DECISIONS OF THE CABINET**  
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6       **CHAIRMAN'S ANNOUNCEMENTS**  
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7       **ESTABLISHMENT UPDATE REPORT** (*Pages 13 - 22*)  
To receive and Note the Establishment update report from the Corporate Manager for People, Governance and Waste

8       **WORK PROGRAMME** (*Pages 23 - 36*)  
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:

a) Any items within the Forward Plan for discussion at the next meeting;

b) Suggestions of other work for the committee in 2023/24.

**Stephen Walford**  
Chief Executive  
Friday, 4 August 2023

## Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman: [dparker@middevon.gov.uk](mailto:dparker@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.